










Point Park University 2018-2019 Graduate Degree Hooding Ceremony Checklist

-  **Review** Advising Worksheet with your advisor.
-  **Verify** your name and address on your institutional records and if incorrect complete a Change of Name/Address Form in the Office of the Registrar.
-  **Complete** the Graduation Application online at <http://www.pointpark.edu/About/AdminDepts/RegistrarsOffice/StudentResources/Graduation>
-  **Clear** any financial obligations.
-  **Purchase** cap, gown and tassel by the April 12, 2019 deadline. These items will be available for purchase at the Graduation Fair. If you are unable to attend the Graduation Fair, please visit the Point Park University Bookstore.
-  **Pick up** 10 free commencement announcements at the Graduation Fair.
-  **RSVP** Online at by April 12, 2019 if you plan to attend the Graduate Degree Hooding Ceremony.
-  **Participate** in the Point Park University Graduate Degree Hooding Ceremony. You must be properly attired in regalia and bring your Student calling Card to Commencement.
-  **Diploma** will be mailed within four to six weeks of the end of your last term of attendance.