

Student's Name _____ Student's ID Number _____

If a 2016 FEDERAL IRS TAX Return was not filed, the certifications below apply to your parents(s)/stepparents(s) if dependent, and yourself and/or your spouse if independent.

DEPENDENT STUDENTS ONLY - PARENT(S)/STEPPARENT(S)

I (We) attempted to obtain the Verification of Non-filing from the IRS or other tax authorities and was unable to obtain the required documentation and have not filed and are not required to file a 2016 income tax return. Check the box that applies:

- Neither parent(s) were employed, and neither had income earned from work in 2016.
- One or both parents were employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form or an equivalent document is provided. **[Provide copies of all 2016 IRS W-2 forms issued to the parents by their employers].** List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2016
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>

INDEPENDENT STUDENT and/or SPOUSE ONLY

I (We) attempted to obtain the Verification of Non-filing from the IRS or other tax authorities and was unable to obtain the required documentation and have not filed and are not required to file a 2016 income tax return. Check the box that applies:

- The student and spouse were not employed and had no income earned from work in 2016.
- The student and/or spouse were employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form or an equivalent document is provided. **[Provide copies of all 2016 IRS W-2 forms issued to the student and spouse by their employers].** List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2016
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>

By signing this form, I (we) certify that all the information reported on this form is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature Date _____

Parent's/Stepparent's Signature (Dependent Students Only) Date _____

RETURN TO:

MAIL: Point Park University, Office of Financial Aid, 201 Wood Street, Pittsburgh, PA 15222 or FAX: 412-392-4795